7/19/65 - Mailed to all ARO's except O/P. Note at ... ARO's

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SECRET
(When Filled In)

SPEED LETTER	REPLY REQUESTED	DATE
	X YES ☐ NO	19 July 1965
		LETTER NO.

TO :

ATTN:

FROM: Chief, Records Administration Staff/DDS

The attached Form 2487, Parking Space Control Card, was developed by the Office of Personnel for their use in assigning parking spaces to employees. I believe this form has applicability throughout the Agency.

Will you please check with the person in your office who is responsible for the assignment of parking spaces and see if they can use Form 2487. Please indicate your interest and any comments below and return to me by 6 August.

25X1

STAT [redacted] extension [redacted] has additional copies of the form and will be glad to supply any additional information you may need relative to its use.

[redacted] 25X1

SIGNATURE

REPLY	DATE

☐ CAN USE _____ copies annually.

☐ NO INTEREST.

COMMENTS:

SIGNATURE

RESPONDER'S FILE

FORM 5-61 1831

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